



商業綜合戶口更改戶口級別申請表 Application for Changing the Account Status of Business Integrated Account

致：恒生銀行有限公司（「本行」）
To: Hang Seng Bank Limited ("the Bank")

請用正楷填寫，在適當方格內加上“√”。填妥表格(頁數必須完整)後交回本銀行任何一間商務理財中心或郵寄至以下地址：

Please complete in BLOCK LETTERS, "√" where appropriate. Please return the completed application form (all the pages must be present) to any of our business banking centers or send to the below address:

香港九龍旺角亞皆老街113號恒生113 17樓 - 恒生銀行 BOS WCAS。
Hang Seng Bank Limited - BOS WCAS, 17/F, Hang Seng 113, 113 Argyle Street, Mongkok, Kowloon, Hong Kong

透過恒生銀行網頁“聯絡我們”查閱商務理財中心地址。查詢：2198 8000。
Check address of business banking center via "Contact Us" on hangseng.com. Enquiry: 2198 8000.

日期(日/月/年)
Date(DD/MM/YY)

商業綜合戶口號碼
Business Integrated Account No. [] [] [] [] - [] [] [] [] [] [] - 883

申請機構名稱
Name of the Applicant

- 請將以上之商業綜合戶口的級別更改如下：
The Applicant hereby applies to change the Account Status of the above Business Integrated Account as follows:
 由Virtual+ 商業戶口提升為「商業綜合戶口」
Upgrade from Biz Virtual+ Account to Integrated Business Solutions Account
 由「商業綜合戶口」轉為Virtual+ 商業戶口**
Change from Integrated Business Solutions Account to Biz Virtual+ Account**
- 申請機構明白及同意根據申請機構所選之戶口級別，將有不同之費用、收費及最低戶口結餘要求。
The Applicant understands and agrees that depend on the Account Status selected, different fees, charges and minimum account balance requirements (as determined by the Account Status which the Applicant has selected) will be applied.
- 申請機構已閱讀及明白商業綜合戶口章程、適用於上述商業綜合戶口及其相關服務的條款及細則和資料，並同意受該等條款及細則和資料及其後不時修訂的條文及細則和資料約束。
The Applicant has read and understood the Business Integrated Account Terms and Conditions and other terms and conditions and information applicable to the above Business Integrated Account and the related services, and agreed to be bound by them as they may be amended from time to time.
- 申請機構明白及同意此申請將以本行之決定為準。如審批成功，有關戶口級別更改將於三十個工作天內生效，並以申請日開始計算。
The Applicant understands and agrees that this application is subject to the final decision of the Bank. The Account Status change will be effective within 30 days from the date of application if application approved.

註 Note:
本行會聯絡申請機構及可能要求遞交額外資料，以作申請之審批。
The Bank may contact The Applicant to provide additional supporting documents for application.

- **提交這戶口級別更改要求之前，請完成下列兩項：
Please complete the below 2 actions before submitting this Account Status change request:
- 請前往恒生商業e-Banking平台 (hangseng.com/商業理財/e-banking > 使用設定 > 組合之每日限額) 調整款項轉賬至指定收款人戶口或款項轉賬至非指定收款人戶口之各自每日最高限額等同或低於HKD200,000。
Please go to Business e-banking platform (hangseng.com/Business/e-banking > Management Control > Portfolio Daily Limits) to adjust Maximum Daily Limit either fund transfer to Designated Beneficiary Accounts or Fund Transfer to Non-Designated Beneficiary Accounts" to HKD200,000 or less.
 - 請取消所有與恒生簽訂貿易信貸一般性合約之貿易服務。
Please cancel all trade services under Trade Finance General Agreement with Hang Seng.

決議

本人(等)證明本人(等)、唯一董事或董事會或申請機構管理組織已作出所有所需行動，批准此更改戶口級別之申請及授權及批准簽署此申請表及此申請表之內容，並議決 (a) 根據申請機構之公司組織文件，以下簽署人已獲申請機構授權代表申請機構簽署、批准及同意此申請表；及 (b) 如申請機構屬全東商號或合夥經營，本申請表之條文將向本行呈報及維持有效，直至作出修訂及以本行不時指定之方式通知本行；如申請機構屬有限公司，本申請表之條文所載有關是次決議須向本行呈報及維持有效，直至修訂決議經申請機構之唯一董事、董事會或管理組織(視屬何種情況而定)通過，及本行收到經唯一董事或會議主席及公司秘書或另一位董事核證之副本。

I / We certify that I / we, or the sole director, the board of directors or the government body of the Applicant has / have taken all necessary actions to approve this application for the change of Account Status and to authorise and approve the signing and the content of this application form, and have resolved that (a) the person(s) who sign below be duly authorised to sign, approve and accept this application form on behalf of the Applicant and such authorisations are in accordance with the applicable constitutional documents of the Applicant; and (b) where the Applicant is a sole proprietorship or partnership, the provisions of this application form shall be communicated to the Bank and remain in force until amended and notified to the Bank in such manner as the Bank may prescribe from time to time; where the Applicant is a limited company, the provisions of this application form shall be communicated to the Bank and remain in force until an amending resolution shall be passed by the sole director, the board of directors or the governing body (as the case may be) of the Applicant and a copy certified by the sole director or the chairman of the meeting and either the company secretary or one other director of the Applicant shall have been received by the Bank.

如申請機構屬全東商號或合夥經營，本申請表以契據形式簽立。

This application form is executed as a deed in the case of a sole proprietorship or partnership Applicant.

代表申請機構簽署 Sign for and on behalf of the Applicant
授權簽署人簽署 Signature of Authorised Signatory

S.V.

X

姓名

Name :

會議主席(必須為董事) / 合夥人簽署
Signature of Chairman of the Meeting (must be the director) / Partner

S.V.

X

姓名

Name :

如申請機構屬全東商號，由東主簽署；如申請機構屬合夥經營，由任何一位授權簽署人及一位合夥人簽署，於此表格簽署之授權簽署人須與該合夥人為不同人士；如申請機構屬有限公司，由任何一位授權簽署人簽署。除非申請機構沒有另一位董事，於此簽署之授權簽署人須與會議主席為不同人士。

For Sole Proprietorship: signed by Sole Proprietor; for Partnership: signed by one authorised signatory and one of the partners of the Applicant. The authorised signatory signing here must be different from the partner who signs this Application Form. For Limited Company: signed by one authorised signatory of the Applicant. The person signing here must be different from the chairman who signs this Application Form unless the Applicant has no other director other than such person.

銀行專用 For Bank Use

For BOS Maintenance

Field	Screen	Upgrade from Biz Virtual+ to IBS	
Customer Group	H101	Original (Biz Virtual+)	New (IBS)
		17	07 (With RMB TSE)
		18	08 (With RMB DBC)