

## Application for Irrevocable Documentary Credit (DC)

To : Hang Seng Bank Limited

This is an application for the trade service(s) specified below.  
 Please complete the required information and provide any instructions related to the trade service(s).

**2.1 Applicant Name and Address (the Customer)**

Name
Address1
Address2
Address3
Country / region

**2.2 Applicant Contact Person**

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**2.3 Applicant Tel**

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**2.4 Import Account No. (if known)**

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**3.1 Beneficiary Name and Address**

Name
Address1
Address2
Address3
Country / region

**3.2 Beneficiary Contact Person**

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**3.3 Beneficiary Tel**

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**4. DC Dispatched by**
 SWIFT     Courier / Mail

**5. DC Number (if known)**

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**6.1 DC Currency**

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**6.2 DC Amount (in figures)**

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**6.5 Allowance in DC amount**

 +  -  %

**6.6 Allowance in Quantity**

 +  -  %

**6.7 Confirmation**

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**6.3 Expiry Date**

D	D	M	M	Y	Y	Y	Y
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**6.4 Expiry Place**

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**6.8 DC Available with**

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**6.9 DC Available by**

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**6.10 Transferable**
 Yes     No

**6.11 Drafts Required**
 Yes     No

**6.12 DC Tenor**
 Sight or     Tenor  days

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**6.13 Partial Shipments**
 Allowed     Not Allowed     Conditional

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**6.14 Transhipments**
 Allowed     Not Allowed     Conditional

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**6.15 Period for presentation of documents.**

Documents to be presented within

 days after the

but within the validity of the DC.

**7.1 Advising Bank SWIFT code (if known)**

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**7.2 Advising Bank Name**

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**7.3 Advising Bank Address**

Address1
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Address2
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Address3
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Country / region
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**8. Description of goods (without excessive detail)**

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<p><b>9.1 Place of Taking in Charge/Receipt</b>  <input style="width:100%; height:20px;" type="text"/></p> <p><b>9.3 Port of Discharge/Airport of Destination</b>  <input style="width:100%; height:20px;" type="text"/></p> <p><b>9.5 Latest date of Shipment</b>  <table border="1" style="width:100%; text-align: center; border-collapse: collapse;"> <tr> <td style="width:25px;">D</td><td style="width:25px;">D</td><td style="width:25px;">M</td><td style="width:25px;">M</td><td style="width:25px;">Y</td><td style="width:25px;">Y</td><td style="width:25px;">Y</td><td style="width:25px;">Y</td> </tr> </table> </p> <p><b>9.7 Insurance</b> has been / will be arranged and will be covered by</p> <p><input type="checkbox"/> Ultimate Buyer / <input type="checkbox"/> Applicant</p> <p><input type="checkbox"/> Hang Seng to arrange insurance for us at our cost with any insurance company acceptable to Hang Seng. We agree and authorize Hang Seng to transfer any personal data or other relevant data in this application to the insurance company for the purpose of arranging the insurance. The insurance company will provide the Customer with a quotation on the insurance premium and will debit the agreed premium from the Customer's designated account in accordance with the direct debit authorization (DDA) form signed and provided by the Customer to the insurance company directly or such other means as the insurance company may otherwise agree.</p> <p><input type="checkbox"/> Insurance already/will be arranged by us.</p>	D	D	M	M	Y	Y	Y	Y	<p><b>9.2 Port of Loading/Airport of Departure</b>  <input style="width:100%; height:20px;" type="text"/></p> <p><b>9.4. Place of Final Destination/Place of Delivery</b>  <input style="width:100%; height:20px;" type="text"/></p> <p><b>9.6 Incoterm and Location</b>  <input style="width:50%; height:20px;" type="text"/> <input style="width:50%; height:20px;" type="text"/></p>																												
D	D	M	M	Y	Y	Y	Y																														
<b>Documents required</b>																																					
<p><b>10.1</b> <input style="width:40px;" type="text"/> originals <input style="width:40px;" type="text"/> copies <b>Signed commercial invoice</b></p>																																					
<p><b>10.2</b> <input style="width:40px;" type="text"/> originals <input style="width:40px;" type="text"/> copies <b>Packing List</b></p>																																					
<p><b>10.3 Transport Document</b> (example Bill of Lading / Air WayBill)</p> <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:30%;"><input style="width:100%;" type="text"/></td> <td style="width:15%; text-align: center;">Originals sets</td> <td style="width:15%;"><input style="width:40px;" type="text"/></td> <td style="width:15%; text-align: center;">Copies</td> <td style="width:25%;"><input style="width:100%;" type="text"/></td> <td style="width:10%; text-align: right;">Type</td> </tr> <tr> <td style="text-align: center;">Consignment</td> <td colspan="2" style="text-align: center;">Party</td> <td colspan="3"><input type="checkbox"/> Marked Notify</td> </tr> <tr> <td></td> <td style="text-align: center;">Text1</td> <td colspan="2"></td> <td style="text-align: center;">Text1</td> <td></td> </tr> <tr> <td></td> <td style="text-align: center;">Text2</td> <td colspan="2"></td> <td style="text-align: center;">Text2</td> <td></td> </tr> <tr> <td></td> <td style="text-align: center;">Text3</td> <td colspan="2"></td> <td style="text-align: center;">Text3</td> <td></td> </tr> <tr> <td></td> <td style="text-align: center;">Text4</td> <td colspan="2"></td> <td style="text-align: center;">Text4</td> <td></td> </tr> </table> <p>and marked Freight <input style="width:80px;" type="text"/></p> <p>Additional transport clause (if applicable)</p> <div style="border: 1px solid black; height: 30px; width: 100%;"></div> <p><input type="checkbox"/> mentioning this DC number</p>		<input style="width:100%;" type="text"/>	Originals sets	<input style="width:40px;" type="text"/>	Copies	<input style="width:100%;" type="text"/>	Type	Consignment	Party		<input type="checkbox"/> Marked Notify				Text1			Text1			Text2			Text2			Text3			Text3			Text4			Text4	
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	Text2			Text2																																	
	Text3			Text3																																	
	Text4			Text4																																	
<p><b>10.4</b> <input type="checkbox"/> <b>Cargo Receipt</b> issued and signed by the authorised signatory of applicant (whose signature(s) must be in conformity with the record held in the issuing bank's file and they will only be verified by the issuing bank at the time of presentation of documents) certifying that the goods have been received in good order and condition, mentioning this DC number, date of receipt of the goods, total value and quantity and description of the goods received.</p>																																					
<p><b>10.5</b> <input style="width:40px;" type="text"/> originals <input style="width:40px;" type="text"/> copies <input type="checkbox"/> <b>Marine</b>/ <input type="checkbox"/> <b>Air Insurance</b> Policy or certificate in negotiable form and blank endorsed for full CIF/CIP value plus 10% covering</p> <p>Institute Cargo Clauses - <input type="checkbox"/> (A / <input type="checkbox"/> Air )          ( Institute War Clauses - <input type="checkbox"/> Cargo/ <input type="checkbox"/> Air Cargo )          ( Institute Strikes Clauses <input type="checkbox"/> Cargo/ <input type="checkbox"/> Air Cargo )</p> <p>evidencing claims payable at destination in the currency of the DC.</p>																																					
<p><b>10.6</b> <input style="width:40px;" type="text"/> originals <input style="width:40px;" type="text"/> copies <b>Certificate of Origin</b> <input style="width:100%;" type="text"/></p>																																					
<p><b>10.7</b> <input style="width:40px;" type="text"/> originals <input style="width:40px;" type="text"/> copies <b>Beneficiary's Certificate</b> certifying that one set of shipping documents has been sent to the applicant within <input style="width:40px;" type="text"/> day(s) after shipment. ( <input type="checkbox"/> By facsimile <input type="checkbox"/> / by courier)</p>																																					
<p><b>10.8 Additional Conditions / Other Documents required</b></p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>																																					
<p><b>10.9</b> <input type="checkbox"/> TT reimbursement is allowed</p>																																					

**Application for Irrevocable Documentary Credit (DC)**

<b>11. Charges to be paid by (A)Applicant/(B)Beneficiary</b>	<b>A</b>	<b>B</b>		<b>A</b>	<b>B</b>
11.1 DC Opening Commission	<input type="checkbox"/>	<input type="checkbox"/>	11.2 Issuing bank other charges	<input type="checkbox"/>	<input type="checkbox"/>
11.3 Correspondent bank charges	<input type="checkbox"/>	<input type="checkbox"/>	11.4 DC Confirmation Charges (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>
11.5 Transit Interest Charges	<input type="checkbox"/>	<input type="checkbox"/>	11.6 Delayed reimbursement commission for usance DC only	<input type="checkbox"/>	<input type="checkbox"/>
11.7 Other Charges	<input type="checkbox"/>	<input type="checkbox"/>	<b>12. Account No. for charges</b> <input type="text"/> Currency <input type="text"/> A/C <input type="checkbox"/> Current <input type="checkbox"/> Savings		

**13. Back to Back DC**

This application is for a back-to-back DC to be issued against the master credit No.

Issued by  (the "Master DC").

The original Master DC is  enclosed /  being held by Hang Seng

**14. Settlement Instruction (if applicable)**

Settle all amounts owing by the Applicant under this application by:

**Account Debit.** Debiting to account number   
 currency  A/C  Current /  Savings; for settlement

**Loan.** Drawing a buyer loan for  days

**Export transaction proceeds.** Using the proceeds received by Hang Seng under the export trade transaction handled by Hang Seng or any financing amount obtained by the Applicant in relation to such export trade transaction.

Bill No. / DC No.  for settlement

**Cash Collateral**

**15. Cash Collateral (if applicable)**

Account No to debit for Cash Collateral  Cash Collateral currency

Cash Collateral amount will be calculated based on credit terms. Other additional instructions if any, can be provided in section 16

**16. Additional Information and Instructions**

If required please use separate blank sheets signed with an authorized signature for advising additional other instructions

**17. Sustainable Information**

17.1 Does this transaction relate to a sustainable facility

17.2 Please indicate the sustainable facility type to be used

We refer to the Standard Trade Terms (as amended from time to time) which can be accessed, read and printed by the Customer at/from [www.hangseng.com/trade/forms](http://www.hangseng.com/trade/forms) or alternatively the Customer can request a copy from its Relationship Manager (the Standard Trade Terms).

This application incorporates and is subject to the Standard Trade Terms as though they were set out in full in this application and together they form an important agreement.

By signing this application the Customer:

- irrevocably requests Hang Seng to provide the above trade service(s) in accordance with the instructions in this form; and
- confirms that it has read and understood the Standard Trade Terms and agrees that this application incorporates the Standard Trade Terms and that the Standard Trade Terms applies to the above requested trade service(s).

Signed for and on behalf of the Customer:

**Authorised Signatories and Company Chop (if applicable)**

**Description of Goods** continued from 8.

**Additional Conditions** continued from 10.8