W-9 — 要求纳税人识别号码及证明

所有W表格均必须以英文填写。

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如为联名户口,每位户口持有人必须分别填写一份表格。 W-9表格必须准确填写,不得涂改。 如果填写有误,请用新表格重新填写。 请勿使用涂改液或其他涂改工具。

第1栏 填写您在所得税报表中所示的全名。

第2栏 填写您的商业名称 / 无行企业实体名称,仅于其与第1栏所填「名称」不同时填写。

第3栏 只选择**其中一个**方格。如果您是一家有限责任公司(Limited liability company),请只选择 「有限责任公司」的方格,並在所示栏位填写C、S或P。

第4栏 (如适用)在所示栏位填写「获豁免收款人代码」和「豁免FATCA申报代码」)。 注意:如果您对上述代码存有疑问,请寻求独立税务意见。

第5栏 在第一行请填写完整的街道地址。

第6栏 在第二行填写城市/城镇、国家及/或州,以及邮政编码。

第7栏 請勿填写户口号码,否则表格将仅限于所列户口使用,您可能须为其他户口另外填写表格。

第一部分: 纳税人识别号码(TIN) 请按照指示填写相关栏位:

B 实体(即商业机构):雇主身分识别号码(EIN)。

注意:有效的美国纳税人识别号码应由9个数字组成。 纳税人识别号码通常都会:

- ◆ 包含数字(不含字母或其他字符)
- ◆ 由9个数字組成

而不会

- ◆ 含有9个相同的数字
- ◆ 或含有9个顺序排列的数字(无论升序还是降序)。

如果您正在申请纳税人识别号码,请在社会保障号码或雇主身分识别号码一栏填写 "Applied" (已申請)。您必须在60天内向我们提供您的纳税人识别号码。

第二部分:证明

C和D 请签名并填写日期。如果代表某个实体签名,必须确保您有权代表该实体签名。

注意: 除非授权书特别注明代理人/律师可以签署税务文件或税务表格(并提供或持有相关副本),或者提供 国税局2848表格,否则本表格不得通过授权书授权签署。

恒生不能提供任何税务建议。如需有关建议,请咨询独立税务顾问。

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W-9 form; request for Taxpayer Identification Number and Certification

All W Forms must be completed in English

Departm	W-9 ctober 2018) nent of the Treasury		Request f ntification Num	ber and Certif			Give Form to the requester. Do not send to the IRS.
Internal	Revenue Service		www.irs.gov/FormW9 for it). Name is required on this line.				
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For joint accounts, each account holder must complete a separate form.

The form W-9 must be completed correctly without any alterations.

If you make a mistake, please start again with a new form.

Do not use liquid paper or any other correctional tool.

- **Line 1** Insert the full name as shown on your income tax return form
- Line 2 Insert your business name/disregarded entity name **only** if the answer is different to your answer for Line 1
- Line 3 Only check one box in this section. If you are a limited liability company, check the LLC box and enter your tax classification as C (C Corporation), S (S Corporation) or P (Partnership)
- Line 4 (if applicable) Write down the 'Exempt Payee Code' and 'Exemption from FATCA reporting code' in the feilds indicated

Note: if you have any queries regarding these codes, please seek independent tax advice

- **Line 5** Enter your full street address
- Line 6 Enter your city/town, country/jurisdiction and/or state, post code/ZIP
- Line 7 We recommend that you do not list any account numbers as you may have to provide forms for accounts you have not included
- Part I Taxpayer Identification Number (TIN)
- A For individuals or sole proprietors: enter your social security number (SSN)
- **B** For entities (ie businesses) enter your employer identificiation number (EIN)

Note: A valid US Tax identification number will always

- include numbers (no letters or other characters)
- be made up of nine digits

and never

- consist of nine of the same number
- be made up of nine sequential numbers either ascending or descending

If you have applied for a TIN or are about to, please enter **Applied** for in either the SSN or TIN boxes. You will have 60 days to provide us with the TIN

Part II Certification

C and **D** Please sign and date the form. If you are signing on behalf of an entity, please be sure you are authorised to do so.

Note: This form can only be signed under a Power of Attorney (POA) if the POA specifically states that the agent/attorney is able to sign on tax matters or tax forms and a copy is provided or held, alternatively if an IRS Form 2848 is provided

Hang Seng is unable to provide tax advice. For tax advice please refer to an independent tax advisor.